



**River Valley WIB – Board of Directors Meeting**

**Date & Time: Wednesday, April 13, 2011 at 7:30 a.m.**

**Location:  
Painters District Council No. 30  
1905 Sequoia Drive  
Aurora  
Board Room**

Name:	Present:	Absent:	Roll Call 1	Roll Call 2	Roll Call 3	Roll Call 4
Amberg, Phillip		X				
Anderson, Ryan	X					
Bata, Katie Proxy: Bill Corbin	X					
Baum, Mark		X				
Bend, Tim Proxy: Dennis Flusch	X					
Borek, Paul	X					
Brill, Aviva		X				
Cassa, Michael	X					
Choice, Dr. Tom Proxy: Evelina Jose-Cichy	X					
Enriquez, Pedro		X				
Ford, Ronald	X					
Gillespie, Theodia	X					
Griffin, Frank	X					
Hargreaves, Diane	X					
Healy, Richard	X					
Howard, Andre		X				
Hubbatt, Tonya		X				
Konan, LaCretia		X				
Ladner, Barbara Proxy: David Sorrell	X					
Lewis, Phil	X					
Marzano, Dr. William Proxy: Lesa Norris	X					
McCraven, Sheila Proxy: Renata Robinson		X				

Mehochko, Christopher		X				
Noring, Chris	X					
Petes, Jean		X				
Petrella, Suzanne	X					
Sam, Dr. David Proxy: Anne Hauca	X					
Schoenholtz, Bette Proxy: Bonnie Schrodel	X		Arrived 7:58			
Schneider, Harrison	X					
Seibert, Charlie	X		Arrived 8:00			
Teuber, Cara	X					
Thate, Mark	X					
Torres, Vilma	X					
VanWeelden, Susan Proxy: Megan Golden	X					
VonBehren, Gary	X					
Wetzel, Sylvia		X				
Whelan, Jeffrey	X					
<b>COUNTY CHAIRS:</b>						
Vickery, Anne		X				
McConnaughay, Karen		X				
Tobias, Ruth Anne		X				
<b>STAFF:</b>						
Tracy McDonnell	X					
Ginger Knapp	X					

- I. Call to Order – Frank Griffin called the meeting to order at 7:40 a.m.
  - A. Roll Call – Knapp called roll call. Quorum was achieved.
  
- II. Approval of Minutes
  - A. Minutes of March 9, 2011. Von Behren motioned to approve, Van Weelden seconded. Motion passed unanimously.
  
- III. Public Comment
  - A. Guest Introductions – Jennifer Butler/KEB, DCEO Representatives: John Barr, Toby Palmer, Richard Taft, Kurt Beier / First Institute, Ron Bullock/ Bison Gear, Deb Banker/ KCDEE.
  
- IV. Board Member Introductions:
  - A. Theodia Gillespie – She serves as President of Quad County Urban League. The League strives to serve our minority and disadvantaged population and provides programs through WIA. Theodia has lived in the Aurora area for 27 years and is committed to the community.
  - B. Diana Hargreaves – She has been the Regional Vice President for Provena Health for 11 years. Diana has an extensive background in Human Resources and the Healthcare Industry.
  - C. Ron Ford – He owns a remodeling company specializing in residential projects. Ron serves in District 6 on the Kane County Board.
  
- V. Action Items:
  1. KCDEE requests the following revision to the current LWIA 5 look back period:
    - Define the look back period as a maximum of three years for the customer’s date of application.

[www.illinoisworknet.com](http://www.illinoisworknet.com)  
[www.rivervalleywib.org](http://www.rivervalleywib.org)

Motion to approve: Theodia Gillespie Second: Paul Borek Motion passed unanimously.

2. KCDEE requests the following changes to the LWIA #5 Incumbent Worker Training Program Policy & Guidelines:
  - Update policy language to incorporate and fully implement provisions of WIA Policies 07-PL-33, Changes 1, 2 and 3
  - Include DCEO policy definition for layoff aversion.
  - Include DCEO requirements to identify at least one of seven “at risk” indicators as a part of an employer’s project plan being implemented.
  - Apply DCEO guidelines of considering layoff aversion within 18 months of grant application.
  - Include requirement for “At Risk” indicators retroactive to June 14, 2010 per DCEO policy.
  - Address clarification needed that training grant limit is \$15,000 per project submission, subject to fund availability and priorities outlined in the current policy.
  - Eliminate any program or employer eligibility restrictions not already imposed by DCEO policy.
  - Approve policy changes retroactive to the implementation of the LWIA #5 IWT grant program, including DCEO retroactive effective dates identified within above-named policies.
  - Adjust language references to ensure process incorporates RVWIB approval and oversight and KCDEE IWT grant administration and management.

Gary VonBehren motioned to approve. Phil Lewis seconded. A discussion ensued regarding all the restrictions of the Incumbent Worker Grant rendering the grant almost unusable. Questions were raised regarding how to change the restrictions and develop a more effective strategy to better serve businesses. A motion was made by Bette Schoenholtz and seconded by Suzanne Petrella to pass a resolution for the Board to submit a letter to the State & Federal officials expressing concern of the negative impact resulting from the layoff aversion strategy policy. This policy has produced a situation where incumbent workers cannot actually receive training. Motion/Resolution passed unanimously. More discussion ensued regarding IWT guidelines. Von Behren withdrew his original motion. Several more motions were made and withdrawn. A final motion was made by Gary Von Behren to approve the above changes and clarify that the \$15,000 maximum is per project not per year. Susan VanWeelden seconded. Motion passed unanimously.

3. Allocate \$2,500 for the purchase of two computers and cell phones. Motion to approve by Susan VanWeelden. Michael Cassa seconded. Motion approved unanimously.
4. KCDEE requests the approval of a budget modification for First Institute Training & Management, Inc. in the amount of \$42,480 for their Program year 2010 youth program, to increase their total award to \$220,480.
  - The additional funds will cover costs associated with an increase of up to six (6) additional students to be served in their Medical Office Assistant youth program.
  - The costs include the addition of \$37,800 for tuition, books and fees and \$4,680 for supportive services and program completion awards/incentives.

Gary Von Behren motioned to approve. Jeff Whelan seconded. Motion passed unanimously.

## VI. Old Business

- A. Participation Forms – All Board Members were asked to submit.
- B. Economic Interest Statements – Final reminder to submit form to the county. Kane County will issue fines for forms not submitted by the due date.
- C. Legislative Update – Tracy reported she continues to talk to legislatures and local officials. Tracy presented a packet regarding the RVWIB services and results to Senator Durbin when he visited Aurora

recently. Theodia Gillespie and Ryan Anderson met with Senator Hultgren. He agrees WIA should be funded.

VII. New Business

- A. Training Provider Certification – Tracy reported it is the time of year to complete training provider certification. Our policy and oversight committee will review our policy on provider certification once this cycle is complete.
- B. Reports regarding Individual Training Accounts and Youth Services were provided.

VIII Reports

- A. Rich Healy reported the first meeting of the Policy & Oversight Committee had been held and the committees goals, mission and committee makeup has been defined.
- B. Gary Von Behren reported that the Youth Council would meet next Tuesday at 3:00. The Youth Provider booklet is complete and a presentation on career cruising will be provided.
- C. Susan VanWeelden reported on the Economic Development Committee. Steve Super from the South Elgin Economic Development group provided an update. CMAP presented the industry cluster report they produced for the RVWIB.
- D. Frank Griffin reported the Executive Committee’s frustration with being able to have accurate/corroborated numbers regarding the status of unspent funding. Tracy explained she was contacted by the State expressing grave concern regarding this issue. The question was raised regarding what happens if grant dollars are unspent and returned to the state. John Barr explained the result of that is funds would be de-obligated and reallocated to other areas. John stated there are three LWIAs in this situation and KCDEE is in the worst position in his region. Gary VonBehren asked how this happened as reports provided by KCDEE to us this year showed we were on track. Jennifer Butler explained that ARRA funds created a larger than normal pool of funds. John Barr stated yes, but that areas now have their hands around the ARRA funds and in fact, eighteen of twenty-six areas received additional funds since there expenditures were inline. Our area was not eligible due to our situation. The question was asked who is responsible for the fiscal monitoring. KCDEE is responsible. The KCDEE Accountant retired recently. Frank explained that Jennifer Butler is here today as a result of the Board’s vote to bring in an outside entity to confirm the number. This issue will be continued in the Finance Committee following the Board Meeting today.

IX. Presentations:

Jeff Mays presented the Stand for Children legislation.  
Time did not permit presentation regarding the Workforce Investment Act.

X. Adjournment

Rich Healy motioned to adjourn. Gary VonBehren seconded. Meeting adjourned at 9:30 a.m.