

River Valley Workforce Investment Board
Minutes of the Joint Meeting of the Executive and Finance Committees

Report for:	Joint Meeting of the Executive and Finance Committees	
Date:	May 20, 2010 @ 9:00 a.m.	
Location:	KCDEE Training Room, One Smoketree, No. Aurora	
Attendees: A - Absent P - Present	Members-Executive	
	1. Lisa Dussault, Chair	P
	2. Jon Christiansen, Vice Chair	P
	3. Gary Von Behren, Youth Council Chair	P
	4. Lisa Sipinski, IDES-Elgin	A
	5. Sheila McCraven, Kane County	P
	6. Theodia Gillespie, QCUL	P
	7. Sylvia Wetzal, Chair of Service Delivery	P
	Members-Finance	
	1. Jon Christiansen, Chair	P
	2. Lisa Dussault, Co-Chair	P
	3. Barbara Ladner	A
4. Joe McKane	P	
Staff:	Tracy McDonnell (P); Sharon Walker (P)	
Next Meeting Scheduled:	Executive-June 9, 2010 @ 10am; Finance-To Be Determined	

- I. Call to Order – Chair Dussault called the meeting to order at 9:00 a.m. A quorum was established for both Committees.

- II. Approval of Minutes
 - A. April 22, 2010-Joint Meeting of the Executive and Finance Committees – Chair Dussault set a motion to the floor to approve. Von Behren motioned to approve. Christiansen seconded the motion. Motion carried unanimously.

- III. Old Business
 - A. Discuss Committee Structure
 - Chair Dussault recommended that we take a look at our committee structure.
 - B. Discuss short-term training to get people employed (certification programs)
 - Chair Dussault stated that the Board needed to focus on shorter term training programs.

- IV. New Business
 - A. Review Modifications to PY09 WIA Master Budget
 - B. Review Modifications to 5-Year Plan, including PY10 WIA Master Budget
 - A discussion was to take fifty percent out of class size training and put it in customized training.
 - C. Review PY10 River Valley WIB Budget
 - McDonnell stated that the current budget reflected two temporary employees, but the WIB was looking into hiring a full-time Business Services Representative. Also, \$25,000 of the budget would go towards membership dues, including The Workforce Boards of Metropolitan Chicago. The Committee determined that they wanted information on membership perks.
 - D. Training Program Approvals
 - E. Present PY10 Officer Slate
 - Gillespie stated that there are members who have asked to serve on the Nominating Committee including McCraven and Van Weelden. She also stated that the bylaws would have to be amended to separate the Secretary and Treasurer positions. She will get the members together to discuss the slate.
 - F. A discussion was had regarding the lease. It was decided Chair Dussault would not sign a lease prior to reading it.

- V. Action Item(s)
 1. Resolution 2009-05-34: Approve Modification to PY09 WIA Master Budget to bring

in line with expenditures and DCEO Policy directives. **Chair Dussault set a motion to the floor approve. Wetzel motioned to approve; Von Behren seconded the motion. Motion carried unanimously. Resolution 2009-05-34 will go back to the Full Board for their approval at the next meeting.**

2. Resolution 2009-05-35: Approve Modification to the 5-Year Plan incorporating Program Year 2010 Formula Funding Allocations, including the WIA Program Funding Form, Cumulative Registrants Form and WIA Master Budget. **Chair Dussault set a motion to the floor to approve. Von Behren motioned to approve; Gillespie seconded the motion. Motion carried unanimously. Von Behren motioned to amend the previous motion in the budget to take fifty percent of the class size dollars and move them to the customized training dollars. Wetzel motioned to approve; Gillespie seconded the motion. Motion carried unanimously.**
3. Resolution 2009-05-36: Approve River Valley WIB PY10 Budget. **Chair Dussault set a motion to the floor to approve. Gillespie motioned to approve; Wetzel seconded the motion. Motion carried unanimously.**
4. Resolution 2009-05-37: Approve PY10 Renewal Award to First Institute Training and Management in the amount of \$487,552 to deliver WIA Title 1 Core B registered, intensive, training and placement services to Adults and Dislocated Workers in DeKalb County, including not less than 40% of the budget amount directed to allowable direct training activities. **Chair Dussault set a motion to the floor to approve. McCraven motioned to approve; Gillespie seconded the motion. Motion carried unanimously.**
5. Resolution 2009-05-38: Approve PY10 Renewal Award to Kishwaukee College in the amount of \$86,039 to deliver WIA Title 1 unregistered Core A services in the Career Resource Center at the IllinoisworkNet Center located in DeKalb County. **Chair Dussault set a motion to the floor to approve. Gillespie motioned to approve; Wetzel seconded the motion. Motion carried unanimously.**

VI. *An Executive Session was called.*

VII. Adjournment – Chair Dussault set a motion to the floor to adjourn. Wetzel motioned to adjourn; Von Behren seconded the motion. Motion carried, meeting adjourned at 10:40 a.m.