



River Valley WIB – Board of Directors Meeting

Date & Time: Wednesday, June 17, 2009 at 9:00 a.m.
Location: Batavia Public Library, 10 S. Batavia Avenue, Batavia, IL

MINUTES

BOARD MEMBERS					
Name	Present	Absent	Name	Present	Absent
1. Aiston, Chris (Christopher), Kane County Economic Development		X	21. McDonald-Romo, Rachel, Central States SER-Jobs for Progress, Inc.		X
2. Amberg, Phillip, Tegrant		X	22. Mehochko, Christopher, Kendall Cty. Regional Office of Education	X	
3. Andrews, Peter, IDES <i>Proxy: Lisa Sipinski</i>	X		23. Meyer, Tim, Old Second Bank, Plano		X
4. Baum, Mark, RC Wegman Construction		X	24. Mottet, David, Old Second Bank-Yorkville, Secretary/Treasurer		X
5. Bend, Tim, UPS <i>Proxy: Sara Septoski</i>	X		25. Petesch, Jean, Sauber Manufacturing		X
6. Borek, Paul, DCEDC		X	26. Petrella, Suzanne, Kendall County Board	X	
7. Choice, Tom, Kishwaukee College <i>Proxy: Evelina Jose-Cichy</i>	X		27. Scanlan, Robert, DHS-ORS	X	
8. Christiansen, Jon, Vice Chair JC Schultz Enterprises/Flag Source	X		28. Schneider, Harrison, Kane Cty. ROE		X
9. Cunningham, Steve, NIU Proxy: Jesse Perez	X		29. Seibert, Charlie, Plumbers & Pipefitters Local 501		X
10. Dussault, Lisa, Chair Multicultural Interfaces Inc.	X		30. Teuber, Cara, Midwest Groundcovers, LLC		X
11. Enriquez, Pedro, IL Migrant Council	X		31. Thate, Mark, Kishwaukee Health System		X
12. Ford, Ronald, New Life Construction Plus	X		32. Torres, Vilma, DHS-Div. of Human Capital Dev.		X
13. Gillespie, Theodia, Quad Cty Urban League	X		33. Van Weelden, Susan, ECC	X	
14. Greviskes, Paul, Law Offices of Paul L. Greviskes		X	34. Von Behren, Gary, Painters & Allied Trades		X
15. Griffin, Frank, Jones, Lang, LaSalle		X	35. Wetzal, Sylvia, Bison Gear & Engineering	X	
16. Healy, Richard, Plano Economic Development	X		36. Whelan, Jeffrey, DeKalb Optometric Associates P.C.	X	
17. Hubbart, Tonya, FONA International		X			
18. Ladner, Barbara, Pace Bus <i>Proxy: Mary Robb</i>	X				
19. Marzano, William (Bill) Dr., WCC	X		(Need 19 members to achieve quorum)		
20. McCraven, Sheila, Kane County (KCDEE, Title 1)	X		Next Meeting July 8th @ 9:00 AM		
COUNTY CHAIRS	<i>Present</i>	<i>Absent</i>		<i>Present</i>	<i>Absent</i>
Vickery, Anne – Kendall County		X	Tobias, Ruth Anne - DeKalb County		X
McConnaughay, Karen- Kane County		X			

Staff: Ruth Munson (P); Sharon Walker (P).

Guests: Mary Robb, Pace Bus; John Carey, VNA of Fox Valley; Ronald Bullock, Bison Gear and Engineering; Michelle Michals, DCEO; Jeff Boyd, Elgin Community College

- I. Call to Order – Chair Dussault called the meeting to order at 9:10 a.m.
 - Roll Call – Walker called roll and a quorum was established.

- II. Chair's Report Dussault
 - A. Introduction of Executive Director – Chair Dussault introduced Ruth Munson, new Executive Director to the River Valley WIB, to Board Members with a warm welcome.
 - B. Manufacturing Standard Skills Certification Program (MSSC)– Chair Dussault introduced Ron Bullock, Chairman of Bison Gear & Engineering, and provided a brief background of his many successes. Bullock distributed a brochure to all members on the MSSC Program and provided an overview, such as manufacturing companies stand to lose 50% of their most skilled workers as the Boomer generation retires over the next decade; most jobs in manufacturing require at least some post-secondary education; skills set needs escalating; STEM skills are most needed for innovation; specific background of the MSSC Program, which was developed over 15 years ago that provides foundational skills for entry level positions in manufacturing in four different areas, Safety, Quality Practices and Measurement, Processes and Production and Maintenance Awareness; actions in support of the MSSC Program the Illinois Manufacturers Association developed, and future Illinois Statewide Plans, such as strengthening core curriculum K-12 in STEM, manufacturing career awareness, and improve interaction of manufacturers with local schools, workforce boards and colleges. Bullock stated that he would like to Board to support this program. Members asked a few questions after the presentation and a brief discussion was held.
 - ❖ At this point, Chair Dussault set a motion to the floor for a point of order to move directly to the Action Items due to time constraints to ensure quorum remains for all action items. McCraven motioned to move directly to the Action Items; Bend seconded the motion. Motion carried unanimously, members went directly to VII, Action Items.
 - C. Share Training Program Approvals – Before adjourning the meeting and after addressing the action items, Chair Dussault pointed members' attention to the recent training program approvals and asked them to review this list so they are familiar with the variety of programs that we provide in our local area.

- III. Approval of Minutes
 - A. April 15, 2009 – Chair Dussault deferred this item to the next meeting due to time constraints.
 - B. Special Board Meeting May 15, 2009 -- Chair Dussault deferred this item to the next meeting due to time constraints.

- IV. Old Business
 - ❖ Strategic Plan Ad-hoc Committee -- Chair Dussault deferred this item to the next meeting due to time constraints.

- V. Standing Committee Reports -- Chair Dussault deferred all standing committee reports to the next meeting due to time constraints.
 - A. Executive
 - B. Finance
 - C. Service Delivery
 - D. Youth Council

- VI. New Business – no new business, so noted.

- VII. Action Items
 - A. Resolution Tabled at the April 15, 2009 Board Meeting
 - 1. 2008-04-19: Approve using "Linked-In" as a marketing tool, communication vehicle, and a way to conduct small discussions and surveys without having to purchase support software; also an additional way to connect with local area business owners, human resource managers and other interested parties. **Chair Dussault set a motion to defer to next meeting. Ladner motioned to defer; McCraven seconded the motion. Motion carried unanimously.**

B. Resolutions

1. Resolution 2008-03-18: Approve the Officer Slate for PY09 to include Lisa Dussault as Chair, Jon Christiansen as Vice Chair, Gary Von Behren as Youth Council Chair, and the Secretary/Treasurer will remain open until it can be filled. **Chair Dussault set a motion to the floor to approve. Gillespie motioned to approve; Bend seconded the motion. Chair Dussault asked if all in favor? Andrews voted nay and of 19 members present, 18 voted yay. Motion carried by voice vote.**
2. Resolution 2008-04-20: Approve the Classroom-Based Stipend Policy. **Chair Dussault set a motion to the floor to approve. Marzano motioned to approve; Wetzel seconded the motion. Motion carried unanimously.**
3. Resolution 2008-06-32: Approve Modification to the Youth Barrier Definition Policy. **Chair Dussault set a motion to the floor to approve. Ladner motioned to approve; Bend seconded the motion. After discussion, Chair Dussault asked the question, all in favor? Motion carried unanimously.**
 - ❖ **With the motion on the floor and seconded, discussion opened up. Marzano asked if this policy impacts ARRA Summer Youth Programs and McCraven stated no, it doesn't. McCraven went on to state that the ARRA Summer Youth Programs run from May 1st to September 30th and that there has been some discussion in Springfield of extending the timeframe but have not received a policy from the State and that if we do, we'll address it at that time and also noted that this is the first time we've heard of an extension and the indication is, is that the State is seriously considering it. Chair Dussault went back to the motion on the floor to ask the question.**
4. Resolution 2008-06-33: Approve Policy on Wage Rates for ARRA Summer Youth Programs (only). **Chair Dussault set a motion to the floor to approve. Gillespie motioned to approve; Marzano seconded the motion. All in favor? Motion carried unanimously.**
 - ❖ **With a motion on the floor and seconded, discussion opened up. Whelan had asked if ARRA funding has to be spent by June 2010, what do we do with ARRA programs when ARRA funding is gone? Gillespie suggested advocating to our local legislators to continue. Chair Dussault then went back to the motion on the floor to ask the question.**
5. Resolution 2008-06-34: Approve ARRA Out-of-District Individual Training Account (ITA) cap. **Chair Dussault set a motion to the floor to approve. McCraven motioned to approve; Whelan seconded the motion. All in favor? Motion carried unanimously.**
 - ❖ **With a motion on the floor and seconded, discussion opened up. Andrews asked for a brief summary of this policy. McCraven stated that ITA caps for area customers are currently at \$6,000 and out of area customers is currently at \$3,000, and because of the influx of ARRA funding with the requirement to expend these funds expeditiously, she believes its prudent to raise the current ITA cap for out of area customers to \$6,000. Andrews asked if there is a safeguard that our local area customers get preferential treatment and McCraven stated the 10% cap for out of area customers the Board approved remains in place. Ladner asked if \$6,000 for out of area customers is in line with other programs and McCraven stated that generally, ITA's are for Dislocated Workers is roughly about \$4,500, and for Adult workers its slightly less at about \$3,200, and what we tend to see is as area raises it's cap for Individual Training Accounts, then training providers raise the cost of their program. McCraven went on to state that the programs themselves are on the Statewide list and they are at a price that is set by the training provider, so it's not something that we have control over. Chair Dussault then went back to the motion on the floor to ask the question.**
6. Resolution 2008-06-35: Approve Revisions to the Supportive Services Policy. **Chair Dussault set a motion to the floor to approve. McCraven motioned to approve; Gillespie seconded the motion. Motion carried unanimously.**

7. Resolution 2008-06-36: Approve Modifications to the 5-Year Plan. **Chair Dussault set a motion to the floor to approve. Gillespie motioned to approve; Bend seconded the motion. Motion carried unanimously.**
8. Resolution 2008-06-37: Approve Modifications to the Incumbent Worker Training Program Guidelines/Policy document and Employer Application and Forms document. **Chair Dussault set a motion to the floor to approve. Whelan motioned to approve; Christiansen seconded the motion. Motion carried unanimously.**
9. Resolution 2008-06-38: Approve the Performance for Profit Measures for First Institute Training and Management, as recommended by the Service Delivery RFP Ad-hoc Committee, as amended. **Chair Dussault set a motion to the floor to approve. Gillespie motioned to approve; Choice seconded the motion. Motion carried unanimously.**
10. Resolution 2008-06-39: Approve PY09 Award to First Institute Training and Management in the amount of \$435,000 to deliver WIA Title 1 Core B registered, intensive, training and placement services to Adults and Dislocated Workers in DeKalb County, including not less than 40% of the budget amount directed to allowable direct training activities. **Chair Dussault set a motion to the floor to approve. Andrews motioned to approve; Whelan seconded the motion. Motion carried unanimously.**
11. Resolution 2008-06-40: Approve PY09 Award to Kishwaukee College in the amount of \$75,312 to deliver WIA Title 1 unregistered Core A services in the Career Resource Center at the IllinoisworkNet Center located in DeKalb County. **Chair Dussault set a motion to the floor to approve. Marzano motioned to approve; Bend seconded the motion. Choice abstained; motion carried by voice vote of 18 yays out of 19 members present.**
12. Resolution 2008-06-41: Approve Needs-Related Payment Policy. **Chair Dussault set a motion to the floor to approve. McCraven motioned to approve; Gillespie seconded the motion. Motion carried unanimously.**
13. Resolution 2008-06-42: Accept WIA Program Year 2009 Allocations in the total amount of \$5,845,892; by funding streams, Adult: \$1,702,105; Dislocated Worker: \$2,095,883; Youth: \$2,047,904. **Chair Dussault set a motion to the floor to approve. Van Weelden motioned to approve; Gillespie seconded the motion. Motion carried unanimously.**

VII. Adjournment – **Chair Dussault set a motion to the floor to adjourn. Van Weelden motioned to adjourn; Gillespie seconded the motion. Motion carried unanimously, meeting adjourned at 9:53 a.m.**