



River Valley WIB – Board of Directors Meeting

Date & Time: Wednesday, November 18, 2009 at 9:00 a.m.

Location: Batavia Public Library, 10 S. Batavia Avenue (Rt. 31), Batavia

Minutes

BOARD MEMBERS					
Name	Present	Absent	Name	Present	Absent
1. Amberg, Phillip, Tegant	X		20. McDonald-Romo, Rachel, Central States SER-Jobs for Progress, Inc.		X
2. Bata, Katie, Sherman Health	X		21. Mehochko, Christopher, Kendall Cty. Regional Office of Education	X	
3. Baum, Mark, RC Wegman Construction		X	22. Meyer, Tim, Old Second Bank		X
4. Bend, Tim, UPS <i>Proxy: Sara Septoski</i>	X		23. Petesch, Jean, Sauber Manufacturing		X
5. Borek, Paul, DCEDC		X	24. Petrella, Suzanne, Kendall County Board	X	
6. Choice, Tom, Kishwaukee College <i>Proxy: Evelina Jose-Cichy</i>	X		25. Scanlan, Robert, DHS-ORS	X	
7. Christiansen, Jon, Vice Chair JC Schultz Enterprises/Flag Source	X		26. Schoenholtz, Bette, Senior Services Associates	X	
8. Cunningham, Steve, NIU <i>Proxy: Jesse Perez</i>		X	27. Schneider, Harrison, Kane Cty. ROE		X
9. Dussault, Lisa, Chair Multicultural Interfaces Inc.	X		28. Seibert, Charlie, Plumbers & Pipefitters Local 501		X
10. Enriquez, Pedro, IL Migrant Council		X	29. Teuber, Cara, Midwest Groundcovers, LLC	X	
11. Ford, Ronald, New Life Construction Plus		X	30. Thate, Mark, Kishwaukee Health System		X
12. Gillespie, Theodia, Quad Cty Urban League		X	31. Torres, Vilma, DHS-Div. of Human Capital Dev.		X
13. Greviskes, Paul, Law Offices of Paul L. Greviskes		X	32. Van Weelden, Susan, ECC <i>Proxy: Kathleen Callahan</i>		X
14. Griffin, Frank, Jones, Lang, LaSalle	X		33. Von Behren, Gary, Painters & Allied Trades, Youth Council Chair		X
15. Healy, Richard, Plano Economic Development		X	34. Wetzel, Sylvia, Bison Gear & Engineering	X	
16. Hubbart, Tonya, FONA International	X		35. Whelan, Jeffrey, DeKalb Optometric Associates P.C.	X	
17. Ladner, Barbara, Pace Bus <i>Proxy: Mary Robb</i>	X				
18. Marzano, William (Bill) Dr., WCC	X				
19. McCraven, Sheila, Kane County <i>Proxy: Renata Robinson</i>	X				
			Next Meeting January 13th @ 9:00 AM		
COUNTY CHAIRS	<i>Present</i>	<i>Absent</i>		<i>Present</i>	<i>Absent</i>
Vickery, Anne – Kendall County		X	Tobias, Ruth Anne - DeKalb County		X
McConnaughay, Karen- Kane County		X			
Guests: No Guests.					

- I. Call to Order – Chair Dussault called the meeting to order at 9:14 a.m.

- Roll Call – Walker called roll and a quorum was established. Board Proxy's in attendance for Tom Choice, Evelina Cichy, and for Barb Ladner, Mary Robb.
- II. Chair's Report
 - A. Share Training Program Approvals – Chair Dussault shared the Training Programs with the Board members.
- III. Approval of Minutes
 - ❖ September 9, 2009 – Chair Dussault set a motion to approve. Whelan motioned to approve; Bend seconded the motion. Motion carried, minutes approved.
- IV. Old Business
 - ❖ Ad-hoc Committee Reports
 - A. Strategic Plan Ad-hoc Committee – Chair Dussault advised the Board that an intern position has been approved and will be working on a Strategic Plan and will be paid around \$1200 or \$1,500. Chair Dussault stated that he is currently a graduate student at Northern Illinois and will be getting a degree in Public Administration. Chair Dussault also stated she has met with him a few times already and should have a draft to us by the end of December and then a meeting will be scheduled for members to review it, based on the objectives he was given. He seems to be a very bright individual and Chair Dussault believes he will work out very well for us.
 - B. Marketing – Chair Dussault stated that she is not prepared to discuss today, however, informed the Board she believes the design for the marketing program is to perhaps also get an intern to develop a plan but is not sure where that was left. She will find out and report back to the Board at the next meeting.
 - C. New Business Ventures – Chair Dussault mentioned there has been no pursuit of new business ventures. Tomorrow there is a big meeting in Chicago on this very issue and had hoped that we would have had an Executive Director or a Chair that could attend that meeting and stated she was invited but is unable to attend. Chair Dussault noted this will be a key committee, discussing innovative ideas and needed training for businesses to grow and prosper in the future business world, and that she is looking for someone from the private sector to Chair this ad-hoc committee of the Board.
- V. Standing Committee Reports
 - A. Executive – Chair Dussault advised that the Executive Committee is meeting on a regular basis and is working on current issues including developing policies and initiatives that were outlined to her at the beginning of this Program Year and would say that two of the policies that are currently being worked on is needs-based payments for eligible individuals and additional language for the Incumbent Worker Training Program.
 - B. Finance – Christiansen stated he was not at the last meeting, however, noted that we need to expend more funding, particularly ARRA funding.
 - C. Service Delivery – Wetzel reported that she and Lisa worked on and applied for a Department of Labor \$2.3 million grant which would help us launch the MSSC across the community in relation with Waubensee Community College, Kishwaukee College and Elgin Community College. Wetzel thanked Lisa who put in a lot of time and effort in collaborating with all of the individuals that had to come into play in order to execute this. They are really hoping they will be awarded the grant. Wetzel stated that she and Dussault went on local cable television and spoke with Senator Cronin, who came to Bison Gear and they were able to talk about the River Valley Workforce Board, funding that is available to job seekers, its grant programs available to employers, and the the need for community colleges to deploy certification programs. It was a great opportunity and he will be back in six months to see what we have done. Wetzel stated that the Service Delivery Committee has been really excellent in delivering measurable performance outcome reports. There is a great need for the Occupational Bridge Program to have facts-in and facts-out programs to get these people the skill sets and the training they need to become gainfully employed. Representatives from the three Community Colleges as well as First Institute came to the last meeting to provide us with some insight into what is working and what is not with their Bridge Programs, and what we should be doing to improve. It is a wonderful group of people to work with. Wetzel noted that we have a Grant Ad-hoc Committee under Service Delivery to review policy and progress of the Incumbent Worker Training Program, and currently we have awarded funding to Bison Gear and Engineering and also Weekly Enterprise out of DeKalb, and asked members again, we have about \$491,000 for Incumbent Worker Training, so please apply, please get the message out. It's such a disappointment to know there is money in the bank that employers can be using for continual training and development, please get the word out and get those applications in, it's not as complicated as it used to be, and if you meet the requirements, please apply.
 - D. Youth Council – Chair Dussault stated in Von Behren's absence, there is no report this month.
- VI. New Business
 - ❖ Update on IllinoisworkNet Integration – Chair Dussault stated this online site is for all partnerships and businesses for integration purposes and to use as a resource. We have partnerships with community colleges and businesses to be channeled and linked through this portal, who is all working together and how far are we cooperating; that's what this is about, how integrated are we? We're not as integrated as we thought we were so we need to increase our integration and create the links needed on this portal. McCraven stated the whole theory behind this IllinoisworkNet branding was to replace the IETC brand to make the IllinoisWorkNet portal the primary entry vehicle for anyone interested in WIA services and services offered through the Illinois Department of Employment Security (IDES) or any other workforce related services for this particular area and throughout the State of Illinois. What they were looking

for was that a couple of years ago, each area was provided with some seed money for marketing purposes so that you could publish and print materials on the IllinoisworkNet site and you were also required to make that the entry site in your Career Resource Centers (CRC) so that when people logged on for services, they would immediately go to that site. McCraven noted that recently, they have been doing more and more integration with the Dislocated Worker, any time those services are offered to Providers or to individuals, they also have to go to the workNet site to get it, such as the program "Elevate America," where the State was able to get the Microsoft application for training and the primary entry used was the ILworkNet portal. McCraven noted that what the State really wants to see is that the local workforce boards are reaching out to other members of the community to make them partners so that they are promoting that site for workforce services. Wetzel stated that they created a Powerpoint presentation on the Incumbent Worker Training Program, so if anyone would like to use it to promote this funding program, it's on the website.

VII. Action Items

- A. Resolution 2009-10-06: Approve Modifications to the 5-Year Plan Incorporating WIA Notice 09-NOT 41: Reallocation of Program Year (PY) 2008 Workforce Investment Act Formula Allocated Funds in the amount of \$100,074. **Chair Dussault set a motion to the floor to approve. McCraven motioned to approve; Bend seconded the motion. Motion carried unanimously.**
- B. Resolution 2009-10-07: Approve Modifications to the 5-Year Plan incorporating WIA Notice No. 09-ARRA-04: American Recovery and Reinvestment Act Dislocated Worker Funds in the amount of \$456,686. **Chair Dussault set a motion to the floor to approve. Marzano motioned to approve; McCraven seconded the motion. Motion carried unanimously.**
- C. Resolution 2009-11-08: Approve Extension of ARRA Summer Youth Work Experience Award to March 31, 2010 for Quad County Urban League in an amount not to exceed \$350,893. **Chair Dussault set a motion to the floor to approve. Whelan motioned to approve; Marzano seconded the motion. Motion carried unanimously.**
- D. Resolution 2009-11-09: Approve Extension of ARRA Summer Youth Work Experience Award to March 31, 2010 for First Institute Management & Training in an amount not to exceed \$350,000. **Chair Dussault set a motion to the floor to approve. McCraven motioned to approve; Whelan seconded the motion. Motion carried unanimously.**
- E. Resolution 2009-11-10: Approve Extension of ARRA Summer Youth Work Experience Award to March 31, 2010 for Elgin Community College in an amount not to exceed \$39,015. **Chair Dussault set a motion to the floor to approve. Scanlan motioned to approve; Bend seconded the motion. Motion carried unanimously.**
- F. Resolution 2009-11-11: Approve Extension of ARRA Summer Youth Work Experience Award to March 31, 2010 for Kishwaukee College in an amount not to exceed \$299,399. **Chair Dussault set a motion to the floor to approve. Marzano motioned to approve; Whelan seconded the motion; Cichy abstained. Motion carried.**
- G. Resolution 2009-11-12: Approve Extension of ARRA Summer Youth Work Experience Award to March 31, 2010 for Waubensee Community College in an amount not to exceed \$35,000. **Chair Dussault set a motion to the floor to approve. Mehochko motioned to approve; Bend seconded the motion; Marzano abstained. Motion carried.**
- H. Resolution 2009-11-13: Approve Modification to the PY08 and PY09 Awards for First Institute Management and Training in the amount of \$143,520 to deliver WIA Title 1B Services in DeKalb County. **Chair Dussault set a motion to the floor to approve. McCraven motioned to approve; Whelan seconded the motion. Motion carried unanimously.**
- I. Resolution 2009-11-14: Approve Name Change of Registered Agent from Pamela Fettes to Sharon Walker, and Address Change from 150 S. Lincolnway to One Smoketree Ofc. Complex, Unit A, for the purpose of filing the Annual Report for Not-for-Profit Corporations with the State. **Chair Dussault set a motion to the floor to approve. Mehochko motioned to approve; Whelan seconded the motion. Motion carried unanimously.**

- VII. Adjournment – Chair Dussault set a motion to the floor to adjourn. Mehochko motioned to adjourn; Whelan seconded the motion. Motion carried, meeting adjourned at 9:35 a.m.